



9th June 2020

Dear Parents & Carers,

Year 12 'face to face' contact

From 15th June, for the following 5 weeks of term, we will be inviting small groups of Year 12 students into school. These days in school will include pastoral mentoring, academic mentoring and lessons with specialist teachers in their subjects. Students will be given time to interact with peers, albeit with a number of important safety measures in place. The first week will focus on pastoral mentoring, an introduction to personal statement writing and provide students with information about the UCAS application system.

This week parents will receive a text message with their child's allocated day, requesting confirmation of attendance. Once confirmation is received, further information will be provided for individuals.

Year 12 students will be expected to wear appropriate school wear and bring a packed lunch (breaktime refreshments will be free for all students). Whilst there are inevitable adjustments to our way of working, we believe these sessions will be of great benefit to students. Staff will review the work students have completed, provide individual feedback and identify next steps. Subject teachers will provide learning resources and small group tuition.

Safety Procedures

We have chosen to implement safety measures that exceed government guidance. The school site has been given a thorough deep clean and anti-viral fogging. We have invested in infra-red thermometers and we have thorough procedures, signage and barriers to enforce social distancing.

On arrival at the main entrance, students will be greeted and guided through our new procedures. The 3 strands of our in-school provision (Year 10, Year 12 and Key Worker Provision) will be kept separate, with different members of staff teaching different groups.

How will LCA feel different for students?

In no time at all, chats with staff and other students will remind students of all that is great about school life, but some things will inevitably feel rather different, including:

- Students arrival & departure times will be staggered
- Year 12 students will not be allowed on and off site at break or lunchtime during this time
- Everyone accessing the school site will have their temperatures tested before entering the building
- Students will wash their hands on arrival and throughout the day
- Staff will move around the site (students remain in their zone)
- There is a one-way system in place across the site
- Students and staff follow 2 metre distancing as marked and signed across the site
- Larger classrooms & spaces are organised to safely accommodate 10-15 students
- The site is cleaned throughout the day (and at the end of the day)
- There are strict procedures in place should a student/staff member become unwell

Whilst remote learning from home continues to form the majority of our provision, we welcome these cautious first steps for students facing exams next year. Staff will guide and reassure students to quickly adapt to these new ways of working. We appreciate that some parents, despite these assurances, may still not want their child to attend school. We respect your right to make this decision. The government has made it clear **there will be no penalty for non-attendance**. In these circumstances we will endeavour to provide an alternative form of contact for Year 10 and Year 12 students, e.g. through 'Zoom' or a telephone mentoring session and resources will be available for collection.

Please look out for a text message detailing your child's allocated day. In the meantime, should you have any questions, please get in touch using: enquiries@lincolncastleacademy.co.uk.

Yours sincerely,

Mrs Laming
Headteacher