

Lincoln Castle Academy



17th March 2020

Dear Parents, Carers, Students & Staff,

Contingency Planning for Closure - Update, 17/3/20

We are currently open to all year groups, for all students, however this is a rapidly changing situation. We currently have 14 staff out of school but we are coping!

Please be aware that I am assessing the situation throughout each day and may need to move to any of the stages detailed below with little advance warning. You will receive a text should this become necessary; please ensure we have the correct contact details. **For now, the academy remains open to all year groups.** Of course, we may also receive a government directive to close. Either way, we will communicate directly with parents to confirm this.

In the meantime, please follow the latest advice by stopping non-essential contact and staying at home for 14 days if anyone in your family displays symptoms. We have many families now self-isolating, absences that will be fully authorised. I will support the judgement call that you choose to make as parents.

Please be assured LCA staff are doing a tremendous job, providing a supportive caring and happy environment for your children at this difficult time. All manner of creative lessons are taking place; staff are teaching, smiling, supporting, explaining, calming and doing what they do best. They are also attempting to 'mobilise' support for our communities. Please get in touch if you would like us to post community initiatives on our Facebook page or academy website. Whilst the academy remains open we may be able to print leaflets or get messages out on your behalf. We may even be able to deliver leaflets for you – we have an army of student volunteers!

Finally, it is important to us that the vulnerable and elderly in our community feel fully supported at this difficult time and it is also important that we support our LCA families. A range of measures are underway to support our young carers and keep connected. We are pulling together as a community and we will continue to do so in the coming weeks and months. We plan to respond to communications as usual and would therefore remind you of our academy email address: enquiries@lincolncastleacademy.co.uk.

Let us know if you require our support and please do take care,

Mrs Laming

Lincoln Castle Academy

Contingency Planning Update 17/3/20

Stage 1 Partial Closure - Closed to 2 year groups (Y9 & Y10)

- The academy will be closed to Year 9 and Year 10 only.
- The academy will be open for students in Year 7, Year 8, Year 11, Year 12, Year 13 and *for those students whose parents are key workers in Y9 and Y10.*

Q: Why these year groups?

A: In most cases, these students will be able to be at home without parental supervision (thus supporting our community's workforce to continue)

- Students in Y9 and Y10 who have 'key worker' parents (NHS, etc.) will be allowed in school.

Stage 2 – Partial Closure – Closed to 5 year groups (Y7, Y8, Y9, Y10, Y12)

- The academy will be closed to all years except Y11 and Y13
- Students in all other years who have 'key worker' parents (NHS, etc.) will be allowed in school.

Q: Why these year groups?

A: We will prioritise year groups due to sit examinations in May/June. We have not yet received any planned changes to the exam season and will therefore prioritise preparing students for exams.

Stage 3 – Full Closure – All year groups & all staff